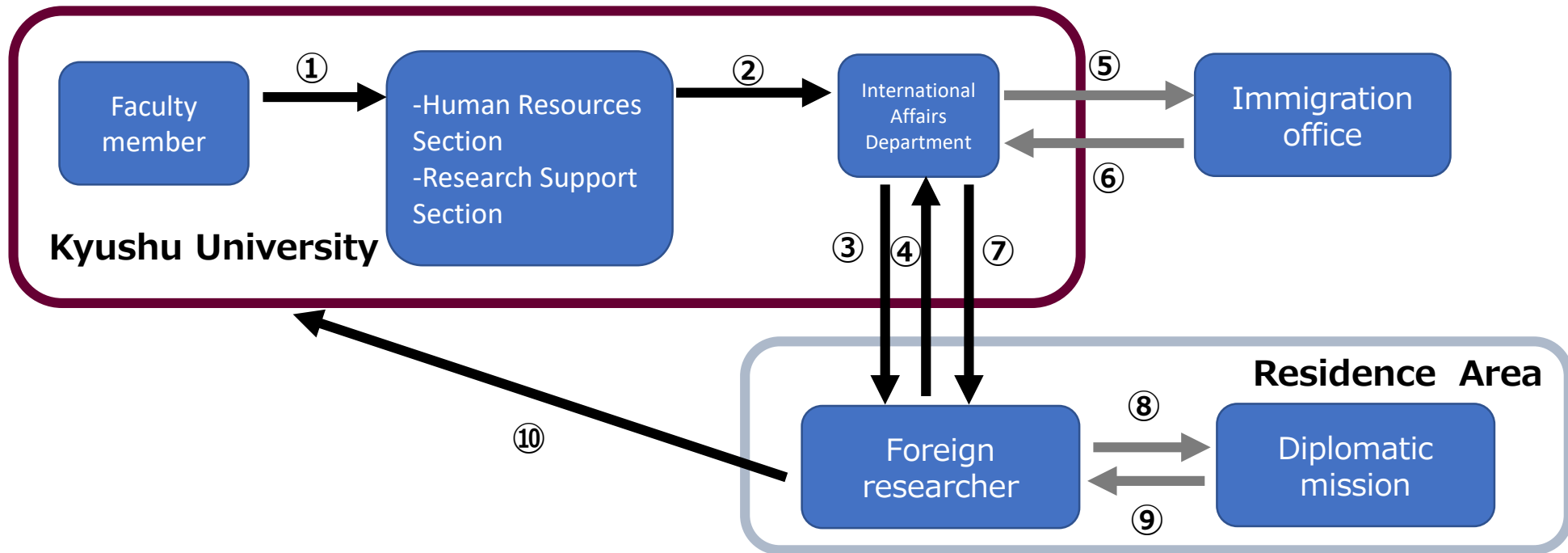


## ◆ Visa Processing Flow



- ① The faculty member hosting the foreign researcher submits the "Application for CoE proxy for foreign researcher" to the Human Resources Section or the Research Support Section (it takes about three months to issue the form).
- ② The Human Resources Section/ Research Support Section submit the "Contact form for CoE proxy application for foreign researcher" to the International Affairs Department.
- ③ The International Affairs Department emails login IDs and passwords for the "Online Application System" to foreign researchers.
- ④ Foreign researchers log in to the "Immigration Support System" and enter the required information.
- ⑤ The International Affairs Department requests for issuance of CoE to the Immigration Office.
- ⑥ The International Affairs Department receives CoE issued by the Immigration Office.
- ⑦ The International Affairs Department sends CoE to the foreign researcher.
- ⑧ Foreign researchers should bring the CoE to the Japanese embassy or consulate general in their area of residence and apply for a visa.
- ⑨ Japanese diplomatic mission abroad issues the Visa.
- ⑩ Coming to Kyushu University



### What is a Certificate of Eligibility (CoE)?

A Certificate of Eligibility (CoE) is issued to foreign nationals who meet the requirements for entry into Japan after a preliminary examination by the Minister of Justice. When a foreign national entering Japan presents their CoE to a Japanese embassy or consulate abroad and applies for visa issuance, they are considered to have completed the preliminary examination by the Minister of Justice. They are expected to be issued a visa earlier. In addition, by presenting the CoE at the time of entry into Japan, the immigration inspector will conduct the landing inspection more quickly and easily.